



Safety & Health Program

**ENVIRONMENTAL
MANAGEMENT
ALTERNATIVES**

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Date: October 26th, 2011

To: Employees/Interested Parties

From: Mr. Timothy Hylla

Re: **EMA Safety and Health Manual**

As a member of our organization, you automatically accept a moral obligation to your fellow employees and an economic obligation to the company to see that operations under your care, custody, or control are carried out in an efficient and safe manner.

To fulfill these responsibilities, safety consciousness must always exist in your thinking and planning. Once an accident occurs, it's too late to prevent it. Thus, we must not only prevent obvious unsafe actions and mitigate unsafe conditions, but must continually strive to anticipate and predict hazards that may manifest themselves into occupational injuries, illnesses, or property damage.

To make our approach to safety more effective, we have developed a comprehensive written safety and health manual. I feel this will be a useful tool to help in understanding and discharging our mutual responsibilities and obligations.

Please note that this manual was designed to cover our various operations, and that every program will not apply to every situation. For our field operations, the Project Manager will be responsible for implementation of the programs outlined in the manual.

I encourage all employees to familiarize themselves with the safety policies and procedures in our written Safety and Health Program. Most importantly, it is imperative that each employee demonstrates safety leadership, by striving to set a good example for others to follow.

If you have any questions or safety concerns, please do not hesitate to contact me or the Project Manager.

Sincerely,

Mr. Timothy Hylla
Principal